

City of Pilot Point, Texas
Meeting Minutes of the

April 17, 2018

The Parks Board of the City of Pilot Point, Texas met on this date at 6:30 p.m. for a regular Trail Masterplan workshop.

The Parks Board members' present were Shannon Stephens, Robert McMeen, Linda Bothwell, Margaret Coleman, and Matt McIlravy.

City staff member present were Alice

A. Roll Call/Call to order

Shannon Stephens called to order the meeting at 6:00 pm.

B. Pledge to Flags led by Shannon Stephens:

1. United States of America

2. Texas Flag

**Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God,
and indivisible**

The meeting was held in the conference room so there were no pledge to the flags.

C. Discuss, consider, and possible action on approval of the Parks Board minutes of the March 20, 2018 meeting.

Linda Bothwell moved to approve the minutes of March 20, 2018 and Matt McIlravy seconded the motion. The motion passed unanimously.

D. Discuss, consider, and possible action on reviewing the Park Master Plan to update inventory and priority needs list.

The board reviewed the parks master plan and made the following suggestions to be completed the review of the plan for the year:

Add the following:

- Convert City owned property behind Allen Groff Park into soccer fields

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- Add a cover to the playground structure at the Old City Park
- Add a sprinkler system to the Old City Park
- Add 6 benches either in parks or on the square

E. Discuss, consider, and possible action on establishing a Community Work Day as stated in the Parks Master Plan.

The Parks board reviewed the Parks Master Plan and one of the priorities is to have a Community Work Day and/or a Tree Planting Day. The Board decided to have a combined Community Work Day/Tree Planting Day (10 trees) on November 1, 2018.

F. Discuss, consider, and possible action on conducting an annual Tree Planting campaign as stated in the Parks Master Plan.

See item E.

G. Discuss, consider, and possible action on developing art projects in the City.

City Secretary Alice Holloway stated that City Manager Alan Guard asked the Parks Board to start developing plans for art projects in the City.

Several ideas were purposed such as murals, statues, etc. City Secretary Alice Holloway will set up a meeting with two local artist in town to get other ideas and bring back to the board.

H. Discuss, consider, and possible action on future improvements to the Allen Groff Memorial Park.

The board recommended that the City apply for a small parks grant. The deadline is October 1, 2018 so City Secretary Alice Holloway will start gathering information.

I. Discuss, consider, and possible action on recommendations for the Parks Budget.

The board made the following recommendations to add during FY 2018-2019:

- Convert City owned property behind Allen Groff Park into soccer fields
- Add a cover to the playground structure at the Old City Park

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- Add a sprinkler system to the Old City Park
- Add 6 benches either in parks or on the square

J. Adjourn

Matt McIlravy moved to adjourn. **Linda Bothwell** seconded the motion and the meeting was adjourned the meeting at 7:12 pm.

Minutes submitted by: **Margaret Coleman**

Minutes approved by: **Shannon Stephens**